

Document Number	FTT	NAT	PRC	0037
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USE OF MOBILE PLANT - SCOPE OF WORK

01 Describe the work to be performed

- Allow the use of various mobile plant on WesTrac sites, including forklifts, cranes, EWP's, earth-moving machinery, lawn mowers, tractors, etc
- Comply to all DoT, WorkSafe and WesTrac regulations and procedures
- All other requirements per the Principal Scope of Works

02 Extra requirements to the Pre-Qualification

- Provide details of plant and machinery to be brought on site in addition to any listed in the Pre-qualification
- Retain maintenance schedules, and copies of maintenance for last year of all plant brought to site
- Pre-starts for each piece of plant to be used on site before use each day
- Users to hold appropriate licences for each class of machinery
- Comply to all WesTrac policies and procedures regarding associated plant
- Complete WesTrac VOIP process to operate WesTrac and customer machinery on site
- All other requirements per the Principal Scope of Works

03 Other Scopes of Work required or relevant to this task

- As per the Principal Scope of Works

04 Policies, procedures and inductions that may be relevant to this Scope of Work

- Fluid Injection Procedure (PCD-NAT-HSEQ-0164)
- Forklift Daily Inspection Checklist (FTT-NAT-PTS-0026)
- Forklift Operations and Management Procedure (PCD-NSW-HSEQ-0004)
- Loading and Unloading of Mobile Plant from Floats and Trailers Procedure (PCD-NAT-SER-0292)
- Mobile Equipment Procedure (PCD-NAT-HSEQ-0127)
- Permit - Loading and Unloading Mobile Plant (FTT-NAT-SER-0167)
- SWP - Keyless Forklift Pre-Start (WIN-WA-SER-0027)
- SWP - Loading Unloading and Towing Plant Trailers (WIN-NAT-HSEQ-0339)
- SWP - Moving Machinery Using Track Mats (WIN-NAT-SER-0055)
- SWP - Spotting Machine Movements (WIN-NAT-SER-0067)
- SWP - Scissor Lift Operation (WIN-NAT-HSEQ-0189)
- SWP - Transporting Major Assemblies with a Forklift (WIN-NAT-HSEQ-0249)
- SWP - Use of Forklift Tow Ball Attachment SWP (WIN-PAR-SER-0003)
- SWP - Using a Battery Cart (WIN-NAT-HSEQ-0137)
- SWP - Using a Battery Charger (WIN-NAT-HSEQ-0138)
- All other requirements per the Principal Scope of Works

05 Describe who supplies the materials

- The decision as to who is providing machinery and materials is to be clarified at the time the purchase order is raised, between the contracting company and the requisitioner
- The contracting company is to provide all tools necessary to complete the works
- WesTrac may, at its discretion, provide consumables or tooling that it deems necessary to complete the task

06 Describe how the work will be measured

- The contracting company will be measured against safety, quality, velocity, cost and people-based metrics.
- The relevant WesTrac department will conduct reviews, feedback sessions and other performance management tools it deems necessary

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07 Describe at what point will the work be accepted

- The contracting company is to provide WesTrac a Service Entry Sheet, maintenance report, commissioning report or similar outlining works and testing completed
- The completed works will be tested and verified complete by both the contracting company and WesTrac
- The services as requested in the purchase order will be deemed to be delivered by WesTrac
- Acceptance will also be in accordance with WesTrac's Terms & Conditions or Standing Offer
- Any large discrepancies in cost to be scrutinised between both parties