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## WORKING AT HEIGHTS - SCOPE OF WORK

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| <b>01 Describe the work to be performed</b> <ul style="list-style-type: none"> <li>Work at heights in accordance with Worksafe legislation and WesTrac Policies</li> <li>All other requirements per the Principal Scope of Works</li> </ul>   |
| <b>02 Extra requirements to the Pre-Qualification</b> <ul style="list-style-type: none"> <li>Provide copies of training completed in the last 2 years for all personnel Working at Heights on WesTrac sites</li> <li>Quarterly testing records of the kits and harnesses to be utilised on WesTrac sites, as per PCD-NAT-HSEQ-0162</li> <li>All other requirements per the Principal Scope of Works</li> </ul>  |
| <b>03 Other Scopes of Work required or relevant to this task</b> <ul style="list-style-type: none"> <li>As per the Principal Scope of Works</li> </ul>  |
| <b>04 Policies, procedures and inductions that may be relevant to this Scope of Work</b> <ul style="list-style-type: none"> <li>Ladder and Portable Work Platform Inspection Checklist (FTT-NAT-HSEQ-0205)</li> <li>Ladders, Stairs and Walkways Procedure (PCD-NAT-HSEQ-0135)</li> <li>Minimum Test/Inspection and Tagging Requirements Procedure (PCD-NAT-HSEQ-0162)</li> <li>Working at Heights Permit (FTT-NAT-HSEQ-0129)</li> <li>Working at Heights Procedure (PCD-NAT-HSEQ-0132)</li> <li>All other requirements per the Principal Scope of Works</li> </ul>   |
| <b>05 Describe who supplies the materials</b> <ul style="list-style-type: none"> <li>The Contracting Company is to provide all working at heights equipment unless stipulated otherwise at time the purchase order is raised</li> <li>The decision as to who is providing hardware and materials is to be clarified at the time the purchase order is raised, between the contracting company and the requisitioner</li> <li>The contracting company is to provide all tools necessary to complete the works</li> <li>WesTrac may, at its discretion, provide consumables or tooling that it deems necessary to complete the task</li> <li>All other requirements per the Principal Scope of Works</li> </ul> |
| <b>06 Describe how the work will be measured</b> <ul style="list-style-type: none"> <li>The contracting company will be measured against safety, quality, velocity, cost and people-based metrics.</li> <li>The relevant WesTrac department will conduct reviews, feedback sessions and other performance management tools it deems necessary</li> </ul>  |
| <b>07 Describe at what point will the work be accepted</b> <ul style="list-style-type: none"> <li>The contracting company is to provide WesTrac a Service Entry Sheet, maintenance report, commissioning report or similar outlining works and testing completed</li> <li>The completed works will be tested and verified complete by both the contracting company and WesTrac</li> <li>The services as requested in the purchase order will be deemed to be delivered by WesTrac</li> <li>Acceptance will also be in accordance with WesTrac's Terms &amp; Conditions or Standing Offer</li> <li>Any large discrepancies in cost to be scrutinised between both parties</li> </ul>                           |