

Document Number	FTT	NAT	PRC	0050
Next Review Date	1 st May 2023			
Document Owner	National Procurement Manager			

CRANES AND LIFTING - SCOPE OF WORK

01 Describe the work to be performed

- Conduct lifting operations on WesTrac sites in accordance with relevant Government and Worksafe regulations
- Provide tested, and compliant lifting machinery and rigging gear to facilitate the above
- Provide relevant licenced, trained and experienced personnel to facilitate the above
- To comply with ISO 9001:2008
- All other requirements per the Principal Scope of Works

02 Extra requirements to the Pre-Qualification

- Subscribe to Crane Safe inspections for any cranes to be used on WesTrac Sites
- Inspection register for all lifting equipment to be used on WesTrac sites
- Record incidents and corrective actions in a suitable reporting system
- Provide copies of any lifting related Safe Work Procedures when completing work on WesTrac sites
- Provide copies of lifting plans when completing work on WesTrac sites
- Pre-starts for associated for mobile equipment
- A reporting system for defective machinery/issues found from pre-starts
- Certification of all registered/classified plant
- All other requirements per the Principal Scope of Works

03 Other Scopes of Work required or relevant to this task

- Use of mobile plant
- Use of hand and power tools
- Working at heights
- Testing and inspections

04 Policies, procedures and inductions that may be relevant to this Scope of Work

- Lifting Gear Checklist (FTT-NAT-HSEQ-0202)
- Mobile Crane Daily Inspection Checklist (FTT-NAT-HSEQ-0242)
- Mobile Cranes, Hydraulic Hoists and Platforms Checklist (FTT-NAT-HSEQ-0206)
- Mobile Equipment Procedure (PCD-NAT-HSEQ-0127)
- Single Crane Lift Plan (FTT-NAT-HSEQ-0141)
- SWP - Operating Overhead Crane (WIN-NAT-HSEQ-0215)
- Use of Cranes and Lifting Equipment Procedure (PCD-NAT-HSEQ-0136)

05 Describe who supplies the materials

- The Contracting Company is required to provide all equipment required to safely rig, lift and move objects and machinery on WesTrac Sites.
- WesTrac may, at its discretion, provide consumables or tooling that it deems necessary to complete the task

06 Describe how the work will be measured

- The Contracting Company will be measured against safety, quality, velocity, cost and people-based metrics.
- The relevant WesTrac department will conduct reviews, feedback sessions and other performance management tools it deems necessary

07 Describe at what point will the work be accepted

- The Contracting company is to provide WesTrac a Service Entry Sheet, maintenance report, commissioning report or similar outlining works and testing completed
- The completed works will be tested and verified complete by both the Contracting Company and WesTrac
- The services as requested in the Purchase order will be deemed to be delivered by WesTrac
- Acceptance will also be in accordance with WesTrac's Terms & Conditions or Standing offer
- Any large discrepancies in cost to be scrutinised between both parties